

JOB ANNOUNCEMENT

Policy Analyst

VS Strategies LLC is a leading cannabis policy and public affairs firm and the consulting affiliate of the nation's preeminent cannabis law practice, Vicente Sederberg LLP. For more than a decade, our team members have been changing minds and changings laws, rolling back prohibition policies and advancing the cannabis industry in a dynamic, responsible, and equitable manner. We serve businesses, trade associations, governmental bodies, and other organizations and individuals seeking to shape public opinion and implement the most effective cannabis laws and regulations. We have roots in the drug policy reform movement, and that activist spirit and commitment to the common good remain central to our work and culture.

VS Strategies is seeking a full-time Policy Analyst in the Denver area to join its growing team of policy and public affairs professionals.

The Policy Analyst will focus primarily on supporting the firm's policy consulting, government relations, and research and analysis work, but they may also participate in broader public affairs projects. Core responsibilities will include, but will not be limited to:

- Conducting a broad range of research on cannabis laws, regulations, and related matters;
- Assisting in drafting legislation, regulations, memoranda, and other policy documents;
- Producing matrices summarizing cannabis laws and regulations;
- Preparing summaries of articles and studies;
- Attend legislative and regulatory hearings (in person and online) to monitor policy developments for clients; and
- Participating in client relations, including taking notes during meetings and calls.

Qualifications

The ideal candidate will have a passion for cannabis-related policy and advocacy. Experience in legislative, regulatory, and/or advocacy work is beneficial but not required. This position is open to recent college graduates. Candidates without a college degree should have at least 1-2 years of relevant work experience.

The ideal candidate will be self-motivated and intellectually curious with a consulting mindset. The position will require a significant amount of research that must be conducted accurately and efficiently, so the Policy Analyst must have exceptional research, analytical, and writing skills. Attention to detail is critical.

The successful candidate will also have:

- Strong interpersonal communication skills, including the ability to work with clients, the public, and VSS team members in a positive and collaborative manner; and
- Excellent time management skills, including the ability to meet deadlines, juggle multiple projects, and reprioritize quickly and efficiently in a fast-paced work environment.

Location

VS Strategies is based in Denver and works with clients around the country. We are currently operating as a virtual office, but because the Policy Analyst will conduct a significant amount of work in Colorado, candidates must be located in the Denver area.

Salary and Benefits

Salary will be commensurate with experience, and our intent is to fill the position with an annual salary of approximately \$40,000-\$50,000. VS Strategies offers its employees a generous benefits package, including health, dental, and vision covered at 100%. After three months, employees are eligible to participate in a 401(k) plan with a matching employer contribution.

Apply via email to jobs@vsstrategies.com. Please include your resume and a brief cover letter describing your interest in the position. If someone referred you, please let us know who in your cover letter. For more information about VS Strategies, visit <https://vsstrategies.com>.

VS Strategies is an equal opportunity employer and welcomes diversity. All applicants will receive consideration for employment without regard to race, color, religion, national origin, sex, gender identity or expression, sexual orientation, age, disability, genetic information, or veteran status.